



St Rose St Mary's School

140 Auto Street • Clintonville, WI 54929

715.201.9913 • ssrmschool.org

ATTENDANCE AGREEMENT

Educating children is an important component of the mission of St Rose St Mary's School. Research shows that to be most successful in school, it is essential for your child(ren) to attend school regularly. The following is a list of excused and unexcused absences to help you understand the state guidelines for attendance. This is not a comprehensive list just examples for guidance.

Excused absences include: personal illness, emergency in the family, death in the family, medical appointments, court/legal appointments, special circumstances with administrative approval. Doctor's excuse needs to be given when appropriate.

Unexcused absences include: had to finish homework, the car wouldn't start, missed the bus, overslept.

Please review and write your initials by each statement then sign and date the bottom.

_____ I understand that to excuse an absence I should call 715.201.9913 by 8:30 am on the day of the absence.

_____ I understand that for planned absences such as vacations and doctor appointments, advance notice should be given in order for teachers to prepare. When a planned absence is approaching, please call Ms Shelly at 715.201.9913

_____ I understand that 3 or more days or parts of days considered unexcused absences, during a semester will result in a letter being sent home.

_____ I understand that missing 5 days, or parts of days considered unexcused absences, during a semester will result in a second warning letter being sent home.

_____ I understand that my child missing more than 10 days, or parts of days, during a semester will result in a final warning letter being sent home and my child will be reported as a Habitual Truant, which may result in a fine.

This form is intended to clear up any confusion regarding the law and the attendance procedure at St Rose St Mary's School. We will do everything we can to assist you.

Thank you.

Parent Signature

Date